



Clarification Meeting

Environmental Requirements: Non Technical
Services

09 September 2022



OBJECTIVE REQUIREMENTS			SCORE		COMMENTS
			YES/NO	ACTUAL (1 OR 0)	
1	ENVIRONMENTAL POLICY	ENVIRONMENTAL POLICY SIGNED BY TOP MANAGEMENT (CEO / MANAGING DIRECTOR), DATED AND VERSION CONTROLLED.			
2	COMPANY ORGANOGRAM	COMPANY'S ORGANOGRAM WITH AN ENVIRONMENTAL REPRESENTATIVE.			
3	ENVIRONMENTAL APPOINTMENT LETTER	APPOINTMENT LETTER OF THE EMPLOYEE RESPONSIBLE FOR ENVIRONMENTAL ISSUES WITHIN THE COMPANY. APPOINTMENT LETTER TO BE ACCEPTED AND DATED.			
4	COMMUNICATION PLAN	COMPANY'S COMMUNICATION PLAN / PROCEDURE ON HOW & WHEN RELEVANT ENVIRONMENTAL ISSUES WILL BE COMMUNICATED.			

5	INCIDENT/COMPLIANTS REGISTER	INCIDENT/COMPLAINTS REGISTER FOR ENVIRONMENTAL INCIDENTS			
6	EPP	EMERGENCY PREPAREDNESS PROCEDURE/PLAN FOR ENVIRONMENTAL EMERGENCIES WITH EMERGENCY CONTACT DETAILS			

7	ENVIRONMENTAL AWARENESS TRAINING	POST CONTRACT AWARD TRAINING CERTIFICATES FOR THE RELEVANT ESKOM ENVIRONMENTAL TRAINING: 1. VALID ESKOM'S ENVIRONMENTAL LAW CERTIFICATE (WITHIN 3 YEARS)			
8	WASTE MANAGEMENT PLAN	WASTE MANAGEMENT PLAN TO ADDRESS WASTE MINIMISATION, SEGREGATION AND DISPOSAL.			

Why Environmental Requirements?

Environmental Risks: Waste generated on site



- Environmental Legislation governing the **Environment** (Land, Water, Air, Fauna and Flora).
- Eskom's SHEQ Policy 32 – 727



Eskom's SHEQ Policy:

Eskom's commitment to Safety, Health, Environment and Quality

- ✓ Implementation of Management Systems: ISO 14001, ISO 9001, OHSAS 18001
- ✓ Commitment to comply to applicable legislation (laws).
- ✓ Apply Risk based methods: Environmental risk assessments, hazard identification, medical identification.
- ✓ Eskom's contractors are expected to honor the commitment to Safety, Health, Environment and Quality.

1. Company's Environmental Policy: Management's statement of intention to ensure that the organization's activities will be conducted in an environmentally friendly manner.

- ✓ Must meet the ISO14001 requirements for compiling environmental policies.
- ✓ Must be implementable, proof of implementation to be in place.
- ✓ Must be signed by top management.
- **Common mistake:** Companies submit SHEQ policy, however environmental requirements not addressed, policy not signed or dated

2. **Company Organogram**, showing environmental representatives.

- **Common mistake:** Environmental rep not indicated in the organogram

3. **Roles and responsibilities**

- ✓ Appointment letter of an environmental rep.
- **Common mistakes:** Name of appointed person indicated, however letter not signed and dated (responsibilities not accepted)

4. Communication Plan /Strategy details the following:

- ✓ How environmental communication will be undertaken in the company. e.g. Toolbox talks focusing on environment.
- ✓ What will be communicated?
- ✓ How frequent?
- ✓ How records will be kept?
- **Common mistakes:** Safety related with no discussion of environmental issues.

5. Environmental Incident register

- ✓ A register of all environmental incidents that may occur on site.
- ✓ Example: Oil / chemical spill, bee / snake bites/ tree cutting
- **Common mistakes:** submission of an incident reporting form and not an incident register which includes multiple incidents/complaints with a detailed description.

Date of incident/ complaint	Date incident/ complaint reported	Incident/ complaint description	Affected environment	Cause of incident	Date of investigation
20 June 2017	22 June 2017	Oil Spill	Soil	Vandalism	1 July 2017

6. Environmental Emergency response plan

- ✓ Identify typical environmental emergencies. E.g., oil spill, bee / wasp bites, snake bites.
- ✓ How to respond to potential emergencies, what to do , who to contact, contact details of such people.
- **Common mistake:** No identification of responsible people to contact e.g., ambulance, police

7. Competency Training Certificates - Attendance of Eskom's Environmental law

Common mistake: Submission of expired certificates. (Eskom Environmental law Certificate expires after three years).

8. Waste Management Plan /Strategy

- ✓ Indicate what type of waste will be generated.
- ✓ How each waste stream will be managed.
- ✓ Indicate the 3 Rs: Reduce, Reuse and Recycle.
- ✓ Where will the final waste be disposed, Landfill sites to be licensed.
- ✓ **Common mistakes:** waste generated from the specific projects not identified and the management of such waste

Thank you

**Remember:
Environment is Oxygen to our Survival.**